

**Meeting Title:** Marsha Reserve Masterplan Working Group - Meeting 01  
**Project Title:** Marsha Reserve Wastewater Pump Station  
**Date:** 21 August 2023  
**Time:** 7:00 – 9:00pm  
**Location:** Surrey Downs Community Centre

## Invitees:

| Group member        | Role                                                       | Present | Proxy |
|---------------------|------------------------------------------------------------|---------|-------|
| Elliot St Claire    | Site neighbour                                             | Yes     |       |
| Graham Gibbs        | Site neighbour                                             | Yes     |       |
| Joanna Henderson    | Site neighbour                                             | Yes     |       |
| Michelle Perry      | Site neighbour                                             | Yes     |       |
| Rose Morton         | Tea Tree Gully CWMS Action Group and Marsha Drive resident | Yes     |       |
| Sarah Linton        | Site neighbour                                             | Yes     |       |
| Scott Brien         | Site neighbour                                             | Apology |       |
| Trevor Camac        | Site neighbour                                             | Yes     |       |
| Cr Jessica Hawkvelt | Council elected member                                     | Yes     |       |
| Cr Lucas Jones      | Council elected member                                     | Yes     |       |
| Greg Salmon         | Manager Project Management Office, City of Tea Tree Gully  | Yes     |       |
| Olivia Savvas MP    | Member for Newland                                         | Yes     |       |
| Emma Goldsworthy    | Manager, Capital Delivery, SA Water                        | Yes     |       |

## 1. WELCOME AND APOLOGIES

- The meeting opened with Steve Dangerfield providing an acknowledgement of country and welcoming the Marsha Reserve Community Working Group to the first meeting.

## 2. PROJECT TEAM INTRODUCTIONS

- Steve introduced TSA Management (TSA) as facilitators and engagement leads, and Landskap as expert urban designers, with both organisations being brought in to support the Marsha Reserve Community Working Group in relation to the Wastewater Pump Station (WWPS) at Marsha Reserve.
- Steve noted that TSA and Landskap are engaged by SA Water to work with the local community on the Marsha Reserve WWPS and does not have a broader remit in relation to the Tea Tree Gully Sustainable Sewers project.

## 3. ENGAGEMENT PROCESS AND TIMELINE

- A stepped process for engagement was presented.
- Steve explained that approximately six Marsha Reserve Community Working Group meetings would be required to produce a concept design for Marsha Reserve. The Concept design would then be canvassed with the broader community before being finalised with the Community Working Group and being presented to SA Water and Council for consideration and decision.
- As SA Water is responsible for the WWPS infrastructure and the City of Tea Tree Gully is the owner of the Reserve asset on behalf of the community, they will be the final decision makers with respect to the concept plan and what is delivered. However, community feedback will drive what is presented to these decision makers.

#### 4. MEETING AGENDA

- Meeting agenda was presented onscreen and via hard copy to each attendee.

#### 5. Working Group member introductions

Members introduced themselves and expressed their thoughts about the project and what they hope to achieve from participating in the design process. The following is a summary of the points made:

- Pump Station
  - Position in less used area of the park
  - Position to the rear of properties, not immediately adjacent a house or the front of the park where it will be highly visible
  - We set a high standard for future projects of this kind
  - Line of sight to pump station is obscured from street frontage and properties
  - The infrastructure is unobtrusive
  - Minimum impact by minimizing footprint size
  - Avoid an Elizabeth Street outcome
  - Integrate infrastructure
  - In placing the infrastructure give consideration to everyone's vista
  - Noise and odour need to be quantified and mitigated
- Engagement
  - Residents feel they have been heard and can have a say
  - Concerns are being listened to and answers provided
  - We work together to problem solve
  - We understand the what, when, why and contribute to the how
  - Ensure that all the community including those not able to join the working group have an opportunity to be heard
- Reserve Amenity and functionality
  - Reserve continues to be used by the community and adds value and benefit to the surrounds
  - The beautiful space that it is continues to be embraced
  - Maintain the current vista and visual amenity, the trees and the birds/animals
  - Respect the space by carefully enhancing it not detracting from it
- Park Upgrade
  - Use the opportunity to enhance the park including the play space and possible picnic areas
  - Consider bike riding activity that currently occurs in the street and look to draw in the younger children who like to play on their bikes
  - Consider current stormwater flows
- Operational Philosophy
  - Noise and odour during proactive servicing needs to be managed through resident notification (in order for residents to plan their day)

- Safety and security
  - Prevent vehicles from accessing the park except for Council and SA Water vehicles
  - Maintain safety for children and pedestrians
  - In planning for any infrastructure or built form ensure mitigation measures against vandalism or graffiti

For specific detail regarding individual comments, please refer to Attachment A.

## 6. WORKING GROUP TASK

The group's task is to work collaboratively to create a masterplan for the whole reserve, including the WWPS. The group can also speak with their neighbours and bring that feedback to these meetings, but for now we are primarily working with people whose properties share a fence with the reserve and with key stakeholders who have been actively involved in the project detail from the beginning.

The group will work collaboratively to prepare a masterplan for the Marsha Drive Reserve that includes the integration of a wastewater pump station to enable the effective operation of the wastewater network in the area.

The masterplan will aim to:

- Improve the reserve's landscape
- Ensure the continued functionality of the space as a park for the benefit of the community
- Lessen the visual impact of the pump station
- Consider the park interface with neighboring properties
- Ensure the pump station is accessible and serves its intended purpose.

The project team are here to:

- Define and facilitate a process to enable the task to be performed
- Provide technical inputs
- Leverage past experience
- Make suggestions, propose ideas and draft concepts
- Provide guidance and support
- Create a safe place for discussion, debate, solutions
- Lead a positive process where the working group has ownership over the outcome.

This will lead to the development of a concept masterplan that the working group can accept and that aligns with Community, Council and SA Water objectives and that can be recommended to Council and SA Water for their consideration and decision making.

## 7. TERMS OF REFERENCE/MEMBERSHIP

Suggestions received from the Working Group in relation to the draft Terms of Reference were that:

- The Terms of Reference could reflect that the quorum requires at least 50% of residents being in attendance for each meeting to proceed. Council staff, SA Water and the Local Member are not included in this quorum.
- The same approach should apply with respect to any need for a vote to be taken – a 75% majority of residents will be required for any decision where there exists differences of opinion that cannot be resolved through collaboration. This 75% majority will not include Council staff, the local member of Parliament or SA Water. Some group members indicated they don't want to share details with all, so TSA will blind cc everyone in future communications. TSA can be approached if group members want to contact each other.

The group agreed to provide feedback about the draft Terms of Reference within ten days in order for amendments to be made and a final copy presented for ratification at the next meeting.

## 8. PROJECT GIVENS

- The WWPS needs to be located somewhere on Marsha Reserve where it can be accessed for maintenance purposes, with the infrastructure maintained and secured to ensure that the system remains effective and efficient.
- Reserve master plan needs to align with key open space principles under the City of Tea Tree Gully's Community Land Management Plan
- Outcome needs to be costed and affordable.
- The community will be listened to and their voices will be reflected in the design.
- The wastewater pump station comprises a number of key elements which must be installed in order for the pump station to work – refer slide presentation.

## 9. WHAT DOES SUCCESS LOOK LIKE?

The Community Working Group was asked to write down three success factors each by which the concept plan when developed could be assessed. The group was asked to think about the entire reserve including factors beyond the WWPS such as environment, play space and other facilities.

Comments were as follows:

| Consultation/<br>communication                                                                                                                      | Access/safety                                                   | Environment                                                                                             | Amenity                                                                                               | WWPS                                                                                                                  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------|---------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------|
| Residents are actually consulted and have their views listened. No ticking the box approach by SA Water but then proceed to ignore residents' views | Site build and maintenance access does not block drive-way      | Minimal destruction to the environment such that park is improved for all community members             | The reserve is a unique, quality park                                                                 | Tank is positioned in safe out of the way area which is not in front of people's houses                               |
| Upgraded reserve that is reflective of what the community wants                                                                                     | Safe access for all reserve users: community, children, workers | If felling trees replace with new ones of the same species                                              | Improvement of park space including BBQ and path that doesn't flood                                   | Successful location and installation of efficient and effective operation of a suitable pumping plant                 |
| Residents feel connected, consulted and considered                                                                                                  | Full access and reserve maintenance                             | Marsha Reserve remains the beautiful community asset it is, people can play, connect and take in nature | Minimum obstruction to the park environment and beautification and enhancement of all park facilities | Not visible from the street or residents' primary field of view                                                       |
| An outcome that residents feel they were part of – whether that be listened to, answered, put at ease or part of the co-design                      |                                                                 | A natural looking green space that fits into the aesthetic and 'country' feel of Tea Tree Gully         | Minimise appearance/impact of non-park infrastructure                                                 | Maintain the natural aesthetic of the reserve; plant is non-obtrusive visually or on the nose; for nature to flourish |
| Tweets to advise when maintenance is being done                                                                                                     |                                                                 | Retain tranquil aspect of the park                                                                      | Maximise functionality and usage of the park – aspects highlighted by the group during introductions  | Minimal impact visually and footprint                                                                                 |

|  |  |  |                                                                                                                                                     |                                                                                                                              |
|--|--|--|-----------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------|
|  |  |  | Desirable space to play, picnic and rest                                                                                                            | No odour, no noise                                                                                                           |
|  |  |  | No effect on current lawn and main play equipment                                                                                                   | The pump station is unobtrusive/tucked away                                                                                  |
|  |  |  | A reserve that is left in a way that is actually usable for the community. Council has invested significantly in this reserve for everyone to enjoy | The infrastructure is not proximate to any houses (as far away as possible)                                                  |
|  |  |  | Kids will know it as the _____ playground                                                                                                           | The visual impact is less than previously proposed plan                                                                      |
|  |  |  | Maintain green open space combining family friendly infrastructure                                                                                  | The CMWS infrastructure meets the needs of the wider community (i.e. functions as it needs to, to service the sewer network) |
|  |  |  |                                                                                                                                                     | A functional pump station with as minimal disruption as possible                                                             |
|  |  |  |                                                                                                                                                     | No one will think about the pump station anymore as it will be so seamlessly integrated                                      |
|  |  |  |                                                                                                                                                     | No reduction in house value or liveability/enjoyment of my home                                                              |

## 10. Guiding principles for design

Examples of guiding principles were presented through visuals. Alex, Steve and Andrea will consider the success factors listed and develop key principles within those success factors for presentation and discussion at the next meeting. The visuals also provide an indication of possible ideas and opportunities that can be considered for Marsha Reserve but in the context of Council's rating for the reserve as a local park. These ideas will be referred to again as the group develops the concept plan.

## 11. Next meeting

7-9pm Monday 4 September 2023

## Action register

| Action                                                                                                                                                                                                                                                                                                | Responsible                    | Dated raised | Date due   | Status |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|--------------|------------|--------|
| Members to review draft TOR and refer any requested changes to Andrea to update and re-issue.                                                                                                                                                                                                         | All                            | 21/08/23     | 10 days    | Open   |
| Meeting minutes and copy of presentation to be provided to working group                                                                                                                                                                                                                              | TSA                            | 21/08/23     | 31/08/23   | Closed |
| SA Water to provide more information at the next meeting regarding noise and smell                                                                                                                                                                                                                    | SA Water                       | 21/08/23     | ASAP       | Open   |
| Maintenance regularity and truck size requirements – while it is understood that worse case a 12 metre truck with integrated crane needs to attend site, is it possible to explore other options and configurations whereby smaller vehicles and cranes can be used as this will impact access design | SA Water                       | 21/08/23     | ASAP       | Open   |
| Size of WWPS footprint relative to the overall size of the reserve                                                                                                                                                                                                                                    | Landskap, Council and SA Water | 21/08/23     | ASAP       | Open   |
| Arborist report to be presented at next meeting                                                                                                                                                                                                                                                       | Landskap                       | 21/08/23     | 04/09/2023 | Open   |

## Attachment A

Individual member comments made during the round table introductions:

- I use the park everyday by walking through it and used to take my child to it to play. I would prefer that the WWPS not be near play equipment or park walkways and think it should be located to the rear or side of residences. A barbeque would be well received.
- I would like to hear from residents with different perspectives about what they want in the Reserve and make sure that the community is listened to.
- As Council has only recently improved Marsha Reserve I think it's important to work with SA Water to get the right outcome to establish a process for other reserves that could also be impacted by the project also. It is important for residents to be listened to.
- I see this as the community's reserve. However, whatever decisions are made will need to go to the Council chamber.
- SA Water first told me about this project over a year ago and I accepted it. However, as time has gone by the footprint of the WWPS has grown, we've not been consulted and the situation has become unacceptable. I want to ensure that the WWPS is not in close proximity to our houses, line of site from our houses, or the street. I use the reserve every day with my child and/or dog.
- Residents haven't been communicated with or consulted so far. We need to make sure all of the community has the opportunity to be heard to get the best outcome for everyone. Vandalism will also be an issue.
- I look at the park almost every day from my home. Part of the reason I moved here was for the trees and birds and I want the pump station to be unintrusive while retaining the amenity of the park as a place to play and picnic.
- I enjoy the trees and koalas but don't go into the park much. I'm worried about the value of my property with the WWPS being in the park. I'd also like to see bike ramps or paths to cater to the kids who sit on their bikes on the road to catch up. SA Water needs to inform the group that the pump station won't be smelly or noisy, advance notification from SA Water as to when maintenance will occur and see a similar pump station in action so that we know what to expect. Wherever the pump station goes SA Water could pay for more fencing for that resident to block out the view.
- My aim is to reach a reasonable outcome for the WWPS and Marsha Reserve. The footprint of the WWPS has grown over time and no-one from SA Water has communicated with us about the reasons for this. The footprint should be minimised and I don't want to see anything like the Elizabeth Street WWPS at Marsha Reserve. There was no consultation about Elizabeth Street and in relation to Marsha Reserve there are concerns about native flora and fauna as well as look, noise and smell. Dealings with SA Water over 12 months has been poor and our trust has been breached. The traffic from all sides of the reserve is important to consider, as is ongoing flooding issues, with an understanding of the risk of the WWPS overflowing.
- My concerns are about smell, visual location and noise caused by the WWPS. I understand that SA Water vehicles need to access the park for maintenance, but we don't want roadways created through the park.
- I'm passionate about seeing a better sewerage outcome delivered to the community. I'm looking for a common set of principles and solution for a successful outcome.
- The design should be consistent with Council principles, unique and not off the shelf.

## Addendum to minutes dated 4 September 2023

If a tree is removed, it does not necessarily need to be replaced with like for like, but rather any new planting be consistent with the City of Tea Tree Gully's biodiversity policy. In this regard every effort should be made to minimise the park area taken up by the pump station to minimise the extent to which healthy trees in particular need to be removed. Amended minutes including the addendum will be issued as a final copy to the group made public via SA Water's Water Talks website.